



# Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

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Website: [www.scdl.net](http://www.scdl.net)

Dear Sir/Madam,

Kindly fill up the below format for our ready reference.

<b>Brief about the Company</b>	The Alchemists Ark Pvt. Ltd. (TAA, <a href="http://www.alchemists-ark.com">www.alchemists-ark.com</a> ) is <b>focused on Sustainable Learning &amp; Sales Effectiveness</b> . Towards this, we consult, train, develop and implement custom e-Learning/TAB & m-learning, Classroom Training and IT solutions. We work/have worked closely with major OEMs to develop effective learning and IT solutions
<b>Current Opening (Designation)</b>	<b>Jr. Instructional Designer/ Instructional Designer(Depend on experience)</b>
<b>Profile of the Candidates</b>	<b>Key Responsibilities:</b> <ul style="list-style-type: none"><li>• Source Content, create content outline, write learning objectives, chunk content as per outline and flow.</li><li>• Writing scripts/storyboards based on the agreed instructional and assessment strategies for the learning event.</li><li>• Review storyboards for instructional accuracy with keen attention to detail.</li><li>• Deliver assignments as project deadline.</li></ul> <b>Desired Profile:</b> <ul style="list-style-type: none"><li>• Must have sound knowledge of Instructional Design theories and models.</li><li>• Must be well conversant in writing storyboards in both MS word and MS PowerPoint.</li><li>• Must be creative with good analytical skills.</li><li>• Must be proficient in English and have great communication skills (Verbal and Written) to actively interact with clients (both external and internal).</li><li>• Must be able to work independently and coordinate with the development team to get the desired output.</li><li>• Prior experience of designing e-Learning courses in sales, marketing, distribution and finance will be an added advantage.</li></ul>
<b>Locations</b>	<b>Baner , Pune</b>
<b>Number of Candidates</b>	<b>2</b>
<b>CTC / Pay Package</b>	<b>As per industries standards</b>
<b>Date of Joining</b>	<b>Immediately</b>
<b>Selection Process &amp; Criteria</b>	<b>Online Test , followed by F2F interviews</b> <b>Criteria - Mentioned in JD attached</b>

Contact Person: Swati

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With Warm Regards,  
Enrollment Department.