



# Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

Tel: 020-66211000, Fax: 020 -66211040, 66211041

Website: [www.scdl.net](http://www.scdl.net)

Dear Sir/Madam,

Kindly fill up the below format for our ready reference.

<b>Brief about the Company</b>	<p>Paathshala Learning Solution Pvt Ltd has been conceptualized and set-up by a set of professionals, who after having spent decades in the corporate corridors and various management positions decided to come together and follow their passion, a desire to take development to the grassroots. We believe that professional development start from the first step we take towards our careers and the real world. The belief stems from the collective decades of experience the team has held in the corporate sector and a realization that there is an ever widening competency gap between campus and corporate, which, today resulting in a negative impact on not just the businesses but also India as a whole.</p> <p>Through our proprietary educational programs, Paathshala provides a platform that encourages growth for our emerging youth to make them market ready. Our programs focus on developing 'Spoken English', overall communication skills, values, behaviors, competencies &amp; functional skills that will make a youth successful in today's corporate world.</p>
<b>Current Opening (Designation)</b>	<b>Instructional Designer- Consultant</b>
<b>Profile of the Candidates</b>	<p>The Instructional Designer Consultant will lead to plan, analyse, design, develop, deploy and evaluate learning materials. As an instructional designer, you will work closely with stakeholders, subject matter experts, and learners to help capture learning needs and offer learning solutions within a highly dynamic working environment. This position will also be responsible to develop and maintain effective key client relationships.</p> <p><b>Key Responsibilities and Accountabilities:</b></p> <ul style="list-style-type: none"><li>• Contribute to the development and refinement of the Company's vision and strategy</li><li>• Coordinate instructional design projects from inception to completion</li><li>• Consult and guide the team on various instructional design methods and learning objectives.</li><li>• Assist in the development of instructional strategies, course materials, assessment techniques, appropriate integration of instructional technologies etc.</li><li>• Develop subject matter expertise in assigned area and maintain in-depth and up-to-date knowledge of subject matter</li><li>• Research and make recommendations on educational/ corporate best practices, instructional resources, instructional technologies and multimedia hardware/software to support teaching and learning.</li><li>• Analyse learning needs, determine project goals, learning objectives, and performance measurements by collaborating with subject matter experts and project managers.</li><li>• Program delivery as and when required &amp; to check applicability &amp; relevance of the content created.</li></ul>

	<ul style="list-style-type: none"> <li>• Ensure quality control of instructional design and content.</li> </ul> <b>Knowledge and Skills:</b> <ul style="list-style-type: none"> <li>• Good project and time management skills.</li> <li>• Knowledge of business and adult learning principles as well as the ability to recognise and adapt to different learning styles.</li> <li>• Strong communication and interpersonal skills.</li> <li>• Ability to work collaboratively.</li> <li>• Efficient and comfortable in interacting with geographically diverse subject matter experts and project teams.</li> <li>• Multi-tasking skills.</li> <li>• Attention to detail.</li> <li>• MS Office proficiency.</li> </ul>
<b>Locations</b>	Pune
<b>Number of Candidates</b>	1
<b>CTC / Pay Package</b>	Market rate depending on experience
<b>Date of Joining</b>	Immediately
<b>Selection Process &amp; Criteria</b>	CV and portfolio review, Telephonic and one on one round.

**Contact Person:** Sarita Shenoy  
**Contact No:** 9850182228  
**Email ID:** sarita.shenoy@paathshala.biz  
**Website :** www.paathshala.biz

With Warm Regards,  
 Enrollment Department.