



Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

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Brief about the Company	We, Pioneer Financial & Management Services Ltd., started in 1991 and became public in 1996, provide IT Staffing and Services in BFS working with Top IT Companies as a Strategic Partner. We understand the needs & requirements of Banks & IT Companies in banking domain and help them get the right talents in Technology & Domain. Resources are provided both on Contractual and Recruitment (FTE) model.
Current Opening (Designation)	HR Recruiter
Profile of the Candidates	Job Description – <ul style="list-style-type: none">• Design and update job descriptions• Source potential candidates from various online channels• Craft recruiting emails to attract passive candidates• Screen incoming resumes and application forms• Interview candidates• Performing reference and background checks Skills Required – <ul style="list-style-type: none">• Good verbal and written communication skills• Internship done in HR will be an added advantage• Sound judgement
Locations	1. Chandivali, Andheri East (Near Powai/Sakinaka) and 2. Chakala, Andheri East
Number of Candidates	Multiple openings
CTC / Pay Package (yearly)	1.8 Lacs - 3 Lacs (based on Interview Feedback)
Date of Joining	December 2019 or January 2020
Selection Process & Criteria	Telephonic Interview → Face to face interview of shortlisted ones → Final HR discussion round (F2F)

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