

Dear Student,

**Sub: - Extension for attempting Online Examination/s & Online Assignment/s for 2014 Batch 2 Year Programs**

Your program registration validity period of students has expired on 30<sup>th</sup> June, 2018 and the admissions have been de-activated in due time period. However, you can re-activate your admission to complete the enrolled program. To avail said facility the duly filled and signed **Service Request Form** along with Re-registration of admission fee of **Rs. 7500/- (for civil students) or US\$ 400 (Rs. 27600/- equivalent INR for SAARC students) and US\$450 (Rs. 31050/- equivalent INR for NRI students)**. To be paid by DD or Online (Using Debit / Credit Card) **to SCDL between 31<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019** However, the re-registration validity of your program registration will remain from **31<sup>st</sup> July, 2018 to 31<sup>st</sup> July, 2019**

***Note: - SCDL will not be responsible for depositing of any DD which is not payable in Pune or cash sent by post/courier. Payments made via cheques and or any co-operative banks DD are not accepted. The DD should be drawn in favor of "The Director, SCDL, Pune "and must be payable at Pune.***

***For Unsuccessful Online Transaction, the access to pay re-registration fee online, will be released on next working day.***

The details are as follows:-

**For Appearing Online Examination up to 31<sup>st</sup> July, 2019**

- 1) The duly filled exam form along with DD of exam fees must reach SCDL, up to 4.30 p.m. **till 10th June, 2019.**
- 2) **The slot booking link will be available till 29<sup>th</sup> July 2019 – up to 12 Midnight. (However availability of slot in respective exam centre is on First Come First Serve Basis)**
- 3) **The exam result shall officially be declared within next 15 working days, from the date of exam appeared/taken, by students.**
- 4) The last date to complete and pass pending online examinations is **31<sup>st</sup> July, 2019**. The students are requested to check the above mentioned due dates and complete applicable formalities of re-registration.

**The exam slot booking is on First Come First Serve Basis. SCDL shall not be responsible, for refund /transfer of exam fees paid by students in July 2019 and also in case of non-availability of exam slots, as exam slot booking of any month, gets released 2 months in advance. The exam fees will get lapsed after the expiry of re-registration validity period**

### For Attempting Online Assignment/s

- 1) Students can attempt their online assignment/s **up to 31<sup>st</sup> July, 2019**.
- 2) Online assignment/s can be taken throughout the week, except on Wednesdays from 1-6 pm as SCDL website is down for maintenance.
- 3) There will be **only 1 Free attempt** to attempt any assignments. The students are required to pay **Rs. 350/- to avail further paid attempt/s** in the event of failure.
- 4) Students are required to complete / attempt pending assignment/s **on or before 31<sup>st</sup> July, 2019**.
- 5) **To avail paid attempt of an assignment, the DD along with duly filled Service Request Form by post must reach SCDL, on or before 15<sup>th</sup> July, 2019.**
- 6) **To avail paid attempt of an assignment, the applicable fees along with duly filled Service Request Form can be paid **online** till 25<sup>h</sup> July, 2019.**

**SCDL shall not be responsible for technical/system problem faced by students during Online Payment made on 25<sup>th</sup> July, 2019 and also for the Assignment/s attempted on the last date i.e. 31.07.2019 No requests for releasing online payment access for payment of additional attempt of assignment and or problem faced while attempting assignment/s, will be considered, after above due dates.**

### Project Report Submission (For PGDBA, PGDIT, **PGDEA** and PGDBF Students ONLY)

- 1) Students must submit project report **on or before 15<sup>th</sup> June, 2019**.
- 2) Project Report submission must be done **with submission fee charges of Rs. 600/- or **US\$ 35 (Rs. 2415/- equivalent INR –For International Student and US\$ 25 (Rs 1725/- For SAARC student).****
- 3) Re-submission of project report is to be done **on or before 14<sup>th</sup> July, 2019**, along with applicable re-submission fee of Rs. 1200/- or **US\$ 55 (Rs. 3795/- equivalent INR – For International Student and **US\$ 45 (Rs 3105/- For SAARC student )**.**

**There will not be any further extension for completion of program i.e. to appear in pending online examination/s, attempt pending online assignment/s or submit/re-submit pending project report/case study after above mentioned due dates.**

Regards,

Evaluation Department

SCDL, Pune