

Dear Student,

Sub: - Extension for attempting Online Examination/s & Online Assignment/s for 2015 Batch 2 Year Programs

Your program registration validity period of students has expired on 31st July, 2019 and the admissions have been de-activated in due time period. However, you can re-activate your admission to complete the enrolled program. To avail said facility the duly filled and signed **Service Request Form** along with Re-registration of admission fee of **Rs. 8000/- (for civil students) or US\$ 400 (Rs. 28400/- equivalent INR for SAARC students) and US\$450 (Rs. 31950/- equivalent INR for NRI students)**. To be paid by DD or Online (Using Debit / Credit Card) to SCDL between **1st September, 2019 to 15th June,, 2020** However, the re-registration validity of your program registration will remain from **1st September, 2019 to 31st August, 2020**.

Note: - SCDL will not be responsible for depositing of any DD which is not payable in Pune or cash sent by post/courier. Payments made via cheques and or any co-operative banks DD are not accepted. The DD should be drawn in favor of "The Director, SCDL, Pune "and must be payable at Pune.

For Unsuccessful Online Transaction, the access to pay re-registration fee online, will be released on next working day.

The details are as follows:-

For Appearing Online Examination up to 31st August, 2020

- 1) The duly filled exam form along with DD of exam fees must reach SCDL, up to 4.30 p.m. **till 25th August, 2020**.
- 2) **The slot booking link will be available till 29th August, 2020 – up to 12 Midnight. (However availability of slot in respective exam centre is on First Come First Serve Basis)**
- 3) **The exam result shall officially be declared within next 15 working days, from the date of exam appeared/taken, by students.**
- 4) The last date to complete and pass pending online examinations is **31st August, 2020**. The students are requested to check the above mentioned due dates and complete applicable formalities of re-registration.

The exam slot booking is on First Come First Serve Basis. SCDL shall not be responsible, for refund /transfer of exam fees paid by students in July 2020 and also in case of non-availability of exam slots, as exam slot booking of any month, gets released 2 months in advance. The exam fees will get lapsed after the expiry of re-registration validity period

For Attempting Online Assignment/s

- 1) Students can attempt their online assignment/s **up to 31st August, 2020.**
- 2) Online assignment/s can be taken throughout the week, except on Wednesdays from 1-6 pm as SCDL website is down for maintenance.
- 3) There will be **only 1 Free attempt** to attempt any assignments. The students are required to pay **Rs. 350/- to avail further paid attempt/s** in the event of failure.
- 4) Students are required to complete / attempt pending assignment/s **on or before 31st August, 2020.**
- 5) **To avail paid attempt of an assignment, the DD along with duly filled Service Request Form by post must reach SCDL, on or before 20th August, 2020.**
- 6) **To avail paid attempt of an assignment, the applicable fees along with duly filled Service Request Form can be paid online till 25th August, 2020.**

SCDL shall not be responsible for technical/system problem faced by students during Online Payment made on 25th August, 2020 and also for the Assignment/s attempted on the last date i.e. 31.08.2020 No requests for releasing online payment access for payment of additional attempt of assignment and or problem faced while attempting assignment/s, will be considered, after above due dates.

Project Report Submission (For PGDBA, PGDIT, PGDEA and PGDBF Students ONLY)

- 1) Students must submit project report **on or before 30th June, 2020.**
- 2) Project Report submission must be done **with submission fee charges of Rs. 600/- or US\$ 35 (Rs. 2485/- equivalent INR –For International Student and US\$ 25 (Rs 1775/- For SAARC student).**
- 3) Re-submission of project report is to be done **on or before 31st July, 2020,** along with applicable re-submission fee of **Rs. 1200/- or US\$ 55 (Rs. 3905/- equivalent INR – For International Student and US\$ 45 (Rs 3195/- For SAARC student).**

There will not be any further extension for completion of program i.e. to appear in pending online examination/s, attempt pending online assignment/s or submit/re-submit pending project report/case study after above mentioned due dates.

Regards,

Evaluation Department

SCDL, Pune