

SYMBIOSIS CENTRE FOR DISTANCE LEARNING

Academic Year 2018 Second Cycle First Semester Personal Contact Program (PCP) Schedule February March 2019 (Applicable for all students who have below subjects in their applied program)

Dear Students,

January, 2019

Greetings from Symbiosis Centre for Distance Learning!

SCDL has organised a range of **Personal Contact Program (PCP)**. PCP is a **Classroom Session** and has been designed to facilitate tutor –student interaction & aim to provide students with an overview of the program structure/concepts. We strongly advise you to attend the program & recommend these to your peers who have enrolled for the program at SCDL.

The benefits of Personal Contact Programs (PCP) are:-

- ❖ PCP sessions create a climate of understanding, helps students to come out of academic drudgery and develops two-way communication for breaking isolation and pace learning.
- ❖ PCP session enhances student's satisfaction and removes many self-imposed tensions and helps fruitful discussion of the program / course concepts.
- ❖ PCP provides clear information as to what is expected from students, and deals with individual academic queries, doubts encountered by students in working through the Self Learning Material (SLM).
- ❖ The sessions provide an opportunity to understand the summary of the program and individual courses.

Process to register for PCP is given below:

- **Online Process:** Students can pay PCP fees Online from their Student Login through payment gateway, using Debit/Credit Card. Login to student login. Click on '**PCP Online**' tab, then click on '**PCP**' option, select the desired '**PCP Venue**' and '**subject**' and finally tick checkbox for terms and condition then click '**Pay Online**' button to pay PCP fees.
- **Offline Process:** Students can pay PCP fees by Demand Draft (DD) along with the duly filled hardcopy of PCP Enrolment Form (given below), on or before PCP session date for the respective subject/s. **PCP fees cannot be paid in cash.**
Please Note: The PCP enrolment form along with DD should reach SCDL one week prior to PCP day.

Please Note:

1. **Students are required to pay PCP fees online at least one week prior to PCP day. PCP enrolment is on first come first serve basis. PCP fee is Rs. 500/- per subject. The DD should be drawn in favour of "The Director SCDL, Pune" and payable at Pune.**
2. **Students are requested to mention their Full Name & Complete Registration Number on the reverse side of DD. Kindly maintain a copy of the DD & PCP enrolment form at the time of attending the PCP.**
3. **PCP fees are non-refundable /non-transferable. SCDL reserves the right to cancel PCP at any of the centre, for any subject, due to lack of required student strength. In such a case, PCP fees will be refunded to students.**
4. **DD received after PCP session date will not be returned / refunded & student will not be allowed to attend PCP.**

We look forward to meet & interact with you during the Personal Contact Program. For any queries related to PCP, please send an email to pcp@scdl.net.

**With Warm Regards,
Evaluations Department
SCDL Pune**

Academic Year 2018 First Semester Personal Contact Program (PCP) Schedule February -March 2019					
City	Subject	Date	Day	Time	Venue
Bangalore	Management Accounting	02.02.2019	Saturday	10.00 AM to 5.00 PM	ARYZE TECHNOLOGIES, No.40- Foundation House, 3rd Floor, 2nd Main, CKC Garden, Mission Road, Near Subbaiah Circle, BANGALORE -560027 Above Kotak mahindra Bank.
Bangalore	Managerial Economics	03.02.2019	Sunday	10.00 AM to 5.00 PM	
Bangalore	Organizational Behaviour	10.02.2019	Sunday	10.00 AM to 5.00 PM	
Bangalore	Principles and Practices of Management	17.02.2019	Sunday	10.00 AM to 5.00 PM	
Bangalore	Business Law	24.02.2019	Sunday	10.00 AM to 5.00 PM	
Hyderabad	Management Accounting	09.02.2019	Saturday	10.00 AM to 5.00 PM	Dynamic Institute of Aeronautical Engineering & Technology, 4th Floor 16-11-1/1, Above Yes Bank, Saleem nagar, Malakpet, Hyderabad 500036
Hyderabad	Managerial Economics	10.02.2019	Sunday	10.00 AM to 5.00 PM	
Hyderabad	Organizational Behaviour	17.02.2019	Sunday	10.00 AM to 5.00 PM	
Hyderabad	Principles and Practices of Management	03.03.2019	Sunday	10.00 AM to 5.00 PM	
Hyderabad	Business Law	03.02.2019	Sunday	10.00 AM to 5.00 PM	
Mumbai	Management Accounting	02.03.2019	Saturday	10.00 AM to 5.00 PM	
Mumbai	Managerial Economics	03.03.2019	Sunday	10.00 AM to 5.00 PM	
Mumbai	Organizational Behaviour	24.02.2019	Sunday	10.00 AM to 5.00 PM	
Mumbai	Principles and Practices of Management	10.02.2019	Sunday	10.00 AM to 5.00 PM	
Mumbai	Business Law	17.02.2019	Sunday	10.00 AM to 5.00 PM	
Kolkata	Management Accounting	16.02.2019	Saturday	10.00 AM to 5.00 PM	Annex College. BD 91 Salt Lake City, Sector 1, Kolkata 700064. Nearest Landmark..No. 3 Island Salt Lake Sector 1
Kolkata	Managerial Economics	17.02.2019	Sunday	10.00 AM to 5.00 PM	
Kolkata	Organizational Behaviour	03.02.2019	Sunday	10.00 AM to 5.00 PM	
Kolkata	Principles and Practices of Management	24.02.2019	Sunday	10.00 AM to 5.00 PM	
Kolkata	Business Law	03.03.2019	Sunday	10.00 AM to 5.00 PM	
Delhi	Management Accounting	23.02.2019	Saturday	10.00 AM to 5.00 PM	Mahan Computer Services, GN-10, Shivaji Enclave, Near Shivaji College, Near Rajouri Garden Metro
Delhi	Managerial Economics	24.02.2019	Sunday	10.00 AM to 5.00 PM	
Delhi	Organizational Behaviour	03.03.2019	Sunday	10.00 AM to 5.00 PM	

Delhi	Principles and Practices of Management	03.02.2019	Sunday	10.00 AM to 5.00 PM	Station, New Delhi 110027
Delhi	Business Law	10.02.2019	Sunday	10.00 AM to 5.00 PM	
Pune	Management Accounting	09.03.2019	Saturday	10.00 AM to 5.00 PM	Symbiosis Centre for Distance Learning, Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune 411016
Pune	Managerial Economics	10.03.2019	Sunday	10.00 AM to 5.00 PM	
Pune	Organizational Behaviour	23.02.2019	Saturday	10.00 AM to 5.00 PM	
Pune	Principles and Practices of Management	09.02.2019	Saturday	10.00 AM to 5.00 PM	
Pune	Business Law	16.02.2019	Saturday	10.00 AM to 5.00 PM	



SYMBIOSIS CENTRE FOR DISTANCE LEARNING
PERSONAL CONTACT PROGRAM (PCP) ENROLLMENT FORM FEBRUARY-MARCH 2019

Name of Student: - _____

Registration No: - _____ E-mail ID: _____

Program Name: - _____ Mobile No / Phone No.:- _____

I am attaching a Demand Draft herewith, the details of which are given
Below:-

Date: - _____

Demand Draft No.:- _____ Name of Bank: - _____

Sr. No	Subject Code	Subject Name	Select subject by tick ✓ the box
1.	101	Principles and Practices of Management	<input type="checkbox"/>
2.	102	Organizational Behaviour	<input type="checkbox"/>
3.	103	Management Accounting	<input type="checkbox"/>
4.	104	Managerial Economics	<input type="checkbox"/>
5.	106	Business Law	<input type="checkbox"/>

I agree to all the policies related to PCP fee payment & conduct/cancellation of Personal Contact Programme. I hereby wish to enrol for Personal Contact Programme to be held as mentioned above.

I understand & agree that if my Demand Draft reaches SCDL after the PCP Session date, I will not be allowed to appear for the PCP & my fees for the same will not be refunded / transferred.

I am also aware that the PCP may get cancelled if adequate no. of students does not enrolled for any particular subject/s

***PCP Centre:**

Date: - _____

Place: - _____

Student Signature: - _____