



# Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

Tel: 020-66211000, Fax: 020 -66211040, 66211041

Website: [www.scdl.net](http://www.scdl.net)

<p><b>Brief about the Company</b></p>	<p>Aeron is a fast-growing tech company developing innovative solutions for global customers. Aeron offers a wide range of technology driven products and solutions under Inertial Sensing and IIoT verticals. Headquartered in Pune, India in the year 2008, Aeron Systems is a leading designer and supplier of inertial navigation systems to global aerospace and defense customers and a leading supplier of IoT hardware products such as weather monitoring systems and stations for utility scale and commercial scale solar plants. Aeron's inertial navigation systems are CEMILAC certified and are qualified as per latest military (MIL) standards. It also offers a wide range of environment monitoring solutions for air and water quality sectors. Aeron's clientele in India includes Bharat Electronics Ltd. (BEL), Hindustan Aeronautics Limited (HAL), Tata Motors, Mahindra and Mahindra Ltd., Adani Group, Tata Power and Larsen &amp; Toubro (L&amp;T).</p> <p>At Aeron, we believe that expertise is not merely an accident but an outcome of consistent team effort. Passionate people, well equipped manufacturing, testing facilities and excellent support mechanism makes us the trusted partner of our clients.</p>
<p><b>Current Opening (Designation)</b></p>	<p>Technical Writer (Intern &amp; Full Time)</p>
<p><b>Profile of the Candidates</b></p>	<p>Key Responsibilities</p> <ul style="list-style-type: none"> <li>• Create, modify and review technical and non-technical literature according to set guidelines and standards</li> <li>• Work with internal teams to obtain an in-depth understanding of the product and the documentation requirements</li> <li>• Produce high-quality documentation that meets applicable standards and is appropriate for its intended audience</li> <li>• Prepare graphics (graphs/charts/images/designs/architecture/block diagrams/artwork/stickers/labels) as part of the documentation work</li> <li>• Independently gather information from subject matter experts to develop, organize, and write procedures, technical manuals, technical specification documents, datasheets, brochures ICDs and process documentation</li> <li>• Create and maintain traceability and proper versioning throughout the documentation</li> <li>• Manage document configuration control and ensure coverage in documentation</li> <li>• Prior knowledge/understanding of DO-178b standards will be an advantage</li> </ul> <p>Education: BE/B.TECH (Electronics/E&amp;TC/C.S.)/M.SC. (ELEX/E&amp;TC)</p> <p>Required Skills</p> <ul style="list-style-type: none"> <li>• Experience in technical writing where core job responsibilities have focus on writing or editing of technology-related subject matter preferable</li> <li>• Strong verbal, written, and interpersonal communication skills</li> <li>• Experience with Microsoft Office, MS Publisher, Adobe InDesign, Adobe Acrobat, Photoshop/Gimp, eDrawings and CorelDraw</li> </ul>

	<ul style="list-style-type: none"> <li>• Excellent organizational skills and attention to detail with ability to handle multiple projects and priorities</li> <li>• Persistence and initiative to learn</li> <li>• Ability to work effectively in a group environment</li> </ul>
<b>Locations</b>	Balewadi - Baner, Pune
<b>Number of Candidates</b>	2-3
<b>CTC / Pay Package (yearly)</b>	Around 3.80 LPA for freshers
<b>Date of Joining</b>	Within 1 month
<b>Selection Process &amp; Criteria</b>	Telephonic Screening, Personal & Written Assignment

**Contact Person: Pranita Gaikwad**

**Contact No: 8459612234**

**Email ID: [pranita.gaikwad@aeronsystems.com](mailto:pranita.gaikwad@aeronsystems.com) & [hr@aeronsystems.com](mailto:hr@aeronsystems.com)**

**Website: [www.aeronsystems.com](http://www.aeronsystems.com)**