



Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

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Website: www.scdl.net

Brief about the Company	Aishal Weddings & Events- A wedding and event management company based in Pune since the last 12 years.
Current Opening (Designation)	Design Intern
Profile of the Candidates, including qualification and experience	Should have knowledge of Illustrator, PSD, Coral Draw, Indesign, Basic Knowledge of editing video and social media Profile: Create creatives & collaterals as per event theme Co-ordinate with printing vendors Editing pictures Creation & editing videos Will have to come on event for design execution 70% work on event & office 30% WFH During events, work timings may stretch Should have own laptop, softwares & vehicle.
Locations	Office- Paud Road; On event- various venues
Number of Candidates	1 Male/Female
Current Opening (Designation)	Hospitality & Client Servicing Intern
Profile of the Candidates, including qualification and experience	Profile- Client Servicing, Vendor Data creation & management, hospitality, rituals, RSVP, Data entry & searching They will also get to learn on-event execution & operations Should have own laptop & vehicle Speaking skill- English (Good written & verbal communication), Hindi, Marathi Required skill- Computer and Microsoft basics, proactive, a team player, R&D knowledge
Locations	Office- Paud Road; On event- various venues
Number of Candidates	2 Females
CTC / Pay Package (yearly)	5000 per month for internship period (4-6 months) includes travel allowance
Date of Joining	Dec-2021
Selection Process & Criteria	Please share profiles. On the basis of the profile, we shall the candidates for an interview.

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