



Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

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<p>Brief about the Company</p>	<p>Arbutus, an ISO 9001:2015 company, is one of the leading providers of consulting, engineering and training services in the field of renewable energy in India having advised the development, engineering, financing and acquisition of more than 18 GW of solar PV assets since 2005. Arbutus, in the course of the last 16+ years, has provided consulting and engineering services for 250+ clients through 400+ assignments in India and abroad. Arbutus provides the full complement of technical advisory services (owner’s engineering, lender’s engineering, engineering support, technical due diligence, inspection, testing and diagnostics, training) in the domains of solar PV, energy storage and floating solar. Our team members have experience in EHV projects and power systems studies. For further details – please visit our website – www.arbutusconsultants.com</p>
<p>Current Opening (Designation)</p>	<p>Business Development and Sales Coordination</p>
<p>Job Description</p>	<p>Role - Business Development and Sales Coordination</p> <p>Educational Qualification - Graduate degree</p> <p>Prior Experience -</p> <ul style="list-style-type: none"> • 2+ years • Preferably sales experience in engineering goods or services <p>Responsibilities</p> <ul style="list-style-type: none"> • Enquiry management from various channels • Support in proposal response • Follow up and coordinate with sales team members, clients, vendors and other stakeholders • Preparation or reports and statistics in sales <p>Must have -</p> <ul style="list-style-type: none"> • Excellent verbal communication skills in English and a local language • Good writing skills in English • Good skills in MS Office applications like Word, Excel, Powerpoint • Ability to quickly learn <p>Preferred - Pune based candidates</p> <p>Travel - Negligible</p> <p>Seniority Level - Entry</p> <p>Location - Pune</p> <p>Time frame for joining - Immediate</p> <p>Those interested may please submit their profiles, via email, with subject "Job opening - BD-Coordinator" to career@arbutus.co.in.</p>
<p>Locations</p>	<p>Pune</p>
<p>Number of Candidates</p>	<p>1</p>
<p>CTC / Pay Package (yearly)</p>	<p>Confidential (CTC – 3 to 4 L)</p>
<p>Date of Joining</p>	<p>Immediate (Jan – Feb 2022)</p>
<p>Selection Process & Criteria</p>	<p>Interview (First round is an individual interview (virtual)followed by face to face interview)</p>

