



# Symbiosis Centre for Distance Learning (SCDL)

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<p><b>Brief about the Company</b></p>	<p>Knowzies Technology Solutions is end to end eLearning solutions provider. Knowzies was established in April 2016 and have executed 350+ hours eLearning projects since then. Knowzies brings in 100+ years of combined industry experience in custom eLearning development and are trusted as the primary development partner by our clients globally. Knowzies has developed e-Learning in variety of industries such as BFSI, Microfinance, Oil &amp; Gas, Not for Profit, Consulting, Retail, Logistics, and many more.</p> <p>We have delivered world class, cost effective learning solutions in the areas of <b>rapid authoring, micro learning, Flash to HTML, videos and animations, localization and translation, and gamification</b>. Our focus is to build a scalable team to support your projects and help you in achieving maximum ROI.</p> <p>Other than Custom eLearning solutions, we also support our clients with web application development, mobile application development, cloud consulting and Augmented Reality solutions.</p> <p>Company URL: <a href="http://www.Knowzies.com/home">www.Knowzies.com/home</a></p>
<p><b>Current Opening (Designation)</b></p>	<ol style="list-style-type: none"> <li>1. Intern – HR - No of positions - 1</li> <li>2. Intern – Development (Articulate Storyline) - No of positions – 2</li> <li>3. Intern – QA tester - No of positions - 2</li> <li>4. Intern – Sales &amp; Marketing - No of positions – 2</li> </ol>
<p><b>Profile of the Candidates</b></p>	<p><b>1) Intern – HR</b></p> <p>Update our internal databases with new employee information like contact details and employment forms. Screening resumes and application forms. Participate in organizing company events and careers days. Prepare HR related reports as required. Communicate with all employees to understand their requirements.</p> <p><u>Skills Required:</u></p> <ul style="list-style-type: none"> <li>• Keen eye for details</li> <li>• Good communication skills</li> <li>• People oriented</li> <li>• Smart and Flexible</li> <li>• Knowledge of Word &amp; Excel</li> </ul> <p><u>Education Field:</u> Any MBA/ BBA / PGD in HRM</p>

## 2) Intern – Development (Articulate Storyline)

Learn the most used Authoring Tool in the e-learning industry. Develop eLearning modules as per client requirements.

### Skills Required:

- Keen eye for details
- Good grasping power
- Knowledge of PowerPoint
- Have the interest to learn and start their career in eLearning industry

Education Field: Any Graduate or equivalent course

## 3) Intern - QA Tester:

Review products using various tests to identify any bugs or errors. Create detailed documentation of the tests conducted with feedback reports. Work with cross functional teams to analyse system specifications and help troubleshoot issues.

### Skills Required:

- Keen eye for details
- Good understanding of testing
- Analytical mind and problem-solving attitude
- Good Communication
- Smart and Flexible

Education Field: Any Computer Science or Engineering field

## 4) Intern – Sales & Marketing

Primary focus on creating a relevant database for sales prospects in India & North America. Compiling a database of prospective buyers & their key decision makers by using social media platforms like LinkedIn. Sending emails as per plan. Preparing and updating reports.

### Skills Required:

- Good verbal & Written English
- Knowledge of Word & Excel
- Internet research skills
- Social media savvy
- Good grasping power
- Excellent observation skills
- Hunger to learn new skills
- Team Player

Education Field: Any MBA / BBA program

<b>Locations</b>	<b>Pune / Remote Work from Home</b>
<b>Number of Candidates</b>	<b>7</b>
<b>CTC / Pay Package (yearly)</b>	<b>Internship – Stipend Rs.5000 to Rs.8000 monthly with Preplacement Offer</b>

<b>Date of Joining</b>	<b>22<sup>nd</sup> March 2021</b>
<b>Selection Process &amp; Criteria</b>	<b>HR round, Assignment &amp; Final round with Department Head</b>

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