



Symbiosis Centre for Distance Learning (SCDL)

Symbiosis Bhavan, 1065B, Gokhale Cross Road, Model Colony, Pune-16

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Brief about the Company	<p>Wipro Limited (NYSE: WIT, BSE: 507685, NSE: WIPRO) is a leading global information technology, consulting and business process services company, with over 180,000 dedicated employees serving clients across six continents.</p> <p>TechPubs is the Tech Writing arm of Wipro and it caters to customers' tech writing, instructional designing, and technical illustrations requirements. We have about 150 members in TechPubs.</p>
Current Opening (Designation)	Associate Tech Writer (0 – 1 yr), Tech Writer (2 – 5 yrs), Senior Tech Writer (5 – 8 yrs)
Profile of the Candidates	<ul style="list-style-type: none">• Excellent writing, organizational, interpersonal, and communication skills• Knowledge and proficiency in Adobe FrameMaker, MS-Office applications, HTML, XML, other authoring tools• Knowledge of documentation process and life cycle• Knowledge of style guides such as MSTP• Self-motivated and flexible• Ability to work both independently and as part of the software and technical publications teams• Passion for excellence and quality• Patience and strong attention to detail• Good analytical skills• Ability to learn domains such as banking, telecom, pharma, and energy and utilities
Locations	Chennai, Bangalore, Hyderabad, Pune, Gurgaon
Number of Candidates	15 – 20
CTC / Pay Package (yearly)	As per industry norms
Date of Joining	Within 0 – 3 months
Selection Process & Criteria	Written Test + Interview Customer Interview (where applicable)

Send resume to placements@scdl.net till **10th March 2021**.